



North East University Bangladesh Sylhet

To
The Head of the Department

.....
North East University Bangladesh, Sylhet

Application for Testimonial

Sir,

I beg most respectfully to state that I am a student of Program of your University, Now I need a Testimonial. The following particulars are furnished for your perusal and consideration.

1. Student Name :

2. Father's Name :

3. Mother's Name :

4. Student ID : Department:

5. Latest Course Registration: Spring: Summer: Fall:

6. CGPA : out of & Credits Out of

Signature of the student

Date:

1. Certified that the above mentioned information (1-4) is true:

Signature of Admission Officer

2. Certified that the Concerned Student has cleared up the payment of..... Semester.

Signature of Accounts Officer

3. Controller of Examinations (internal use only)
Certified that the concerned student doesn't possess any unreturned materials, outstanding dues or any adverse record that disqualifies him/her to receive the Testimonial.

Signature of the Controller of Examinations

4. Certified that the concerned student is not under any obligation of the Department

Signature of the Departmental Head

- 1. Any kind of overwriting , erasing is strongly prohibited.
- 2. Student should submit this form after receiving all the clearance.